

MINUTES OF THE ANNUAL MEETING OF SHEPTON MONTAGUE PARISH COUNCIL HELD AT THE VILLAGE HALL, SHEPTON MONTAGUE ON THURSDAY 5th MAY 2016 AT 7.45pm

(Draft minutes subject to approval at the next meeting.)

Present: Mr P Williams, Mr R Reed, Mrs J Robinson, Mrs M Hill (Clerk), Mike Beech (District Councillor, Anna Groskop (County Councillor) and four members of the Parish.

1. **Apologies for absence:** Mr R Ellis
2. **Election of new Chair and declarations of acceptance of office:** Paul Williams nominated Richard Ellis to serve another year as Chair and this was seconded by Richard Reed and all agreed. Declarations of acceptance of office were duly signed by the councillors present.
3. **Minutes:** The minutes of the last Parish Council meeting were corrected to show the attendance of Paul Williams
4. **Matters Arising:**
 - **Dog waste bin:** The clerk was still waiting on information from Highways and from Streetscene on installation costs but would chase this up.
 - **Parish Plan:** to be covered in agenda item 8.
 - **Planning application 16/00896/FUL: Erection of timber stable block on a concrete hardstanding and post and rail fence around perimeter of hardstanding. Land opposite Southdown Farm.** Planning permission had been granted subject to conditions as requested by the Parish Council.
 - **Stile:** The meeting was advised that this stile has still not been repaired. Richard Reed will follow up with Hadspen.
5. **Risk assessment and approval of Annual Governance Statement:** Council considered the details of the Annual Governance statement as required by the annual audit. The Statement was approved and signed by Paul Williams as acting Chair.
6. **Finance: Approval of Accounting Statement (Annual return for 2015-2016)**

Members approved the accounts to the end of the financial year as a correct record and these were duly signed by the Chair.

Renewal of insurance: A cheque was signed for £ 251.85 to renew the existing policy with Zurich.

Notification of the amount of the SALC affiliation fee for 2016-2017 had not yet been received.
7. **CPRE:** Members considered the letter from CPRE but decided against taking out membership.
8. **Village Plan:** The clerk thanked Mike Beech for arranging for Brewham's Village Plan to be forwarded for information. The clerk had been in touch with the current clerk to Brewham Parish Council who had advised that Ric Rogers was clerk at the time the Village Plan was drawn up. The clerk will contact him to ask if he would be willing to attend a council meeting to discuss Brewham Parish experience. Mike Beech advised that there are other Village and Town Plans available to view online. Councillors will look at some of these, including Brewham's, before the next meeting.
9. **Correspondence**
10. **a.o.b. Superfast broadband:** Anna Groskop advised the Parish Council to contact David Hall at County Hall to ask when Shepton Montague is to be connected to superfast broadband. Shepton Montague is currently shown as 'live' on the Connecting Devon and Somerset map but this is not the case. Stoney Stoke is shown as 'out of programme' on the map. Mike Beech mentioned that a wireless solutions company (Wessex) is currently looking into provision in Charlton Musgrove. He will speak to them and let Council know if they are likely to be extending into Shepton Montague.

11. Open discussion

There being no further business the meeting closed at 8.20pm.

Chairman _____ Date _____